

**Roll Call -**

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Administrator Adkins, and Deputy Administrator LaBree present. Treasurer Mower attending remotely.

**Pledge of Allegiance** - Dee Williams

**Approval of Meeting Minutes -**

Commissioner Baldacci made a motion to approve the August 13<sup>th</sup>, 2024 Meeting Minutes. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

**Public Comment** – None

**UT / TIF Discussion –**

Dee Williams from MaineStream Finance presented the following:

- A TIF application from East Branch Sno-Rovers & ATV, Inc. requesting \$66,447.00 for the purpose of acquiring a new tractor for the Snowmobile/ATV club. Speakers included John Farrington – East Branch Sno-Rovers & ATV President, Amy Collinsworth - Katahdin Region Economic Development Director, and Linda Heinzelman – East Branch Sno-Rovers & ATV Grant Writer. After discussion, Commissioner Marshall moved to accept the Committee's recommendation to approve this application. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.

Director Buswell and Deputy Morrison reported the following:

- The annual contract for Maine Stream Finance was presented for approval. This one-year contract has a renewal cost same as last year of \$10,500.00. Commissioner Baldacci made a motion to approve this contract as presented. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.
- The one-year-Old Town ambulance agreement for Argyle Township was presented with a slight increase from last year. After discussion, Commissioner Marshall moved to approve the Old Town ambulance agreement as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.

**Facilities Update –**

Director MacDonald reported the following:

- The RFP for the Franklin Street Office Space Demolition Project had little vendor interest with no vendors attending the two separate pre-bid meetings. After reaching out to some vendors for the demolition, two estimates were received. After discussion, it was requested that details be clarified by the vendors, then report back to the Commission.

**Facilities Update – Continued:**

- The Y building demolition was discussed. Remnants of the building are gone and the fence will be removed shortly. Director MacDonald is looking in hydroseeding pricing.
- The gazebo has arrived with no clear timeline as to when it will be set up.
- The heat pump has been installed in the control room; next, will be the flooring.
- Cell blocks in the jail were discussed; waiting on the plumber to return.
- The facilities department is very short-staffed; at this time, only the Director is available.

**Dept. 15 – Info Tech 2025 Budget Presentation**

Director Tenney presented the 2025 Budget for Dept. 15 / Info Tech. Overview includes:

- 2025 / Proposed Expenditures - \$ 1,028,358                      Revenues - \$10,000

**Administrative and HR Update –**

Administrator Adkins and Deputy Administrator LaBree presented the following:

- Today is Deputy Administrator Michelle LaBree's last commissioners meeting. DCA LaBree has served the County for 23 years and the Commission thanked her and wished her the best.
- A reminder that the Health and Wellness Fair takes place tomorrow from 11 AM -2 PM.
- Interviews are ongoing for the Director of Human Resources position that is being vacated by DCA LaBree.
- Communication was received from the Maine Discovery Museum with a request of \$9,000 for Maine Discovery Museum's Science Around ME program. Commissioner Baldacci feels that this request is for Program Donation funding, and not ARPA funding.
- Discussion on Budget Committee Members and when the caucus will take place.
- Commissioner Marshall reported on attending the meeting with Secretary of the Interior Deb Haaland.

**Approval of Warrants-**

Payroll Warrant	<b>08.16.24</b>	<b>\$ 326,066.33</b>
A/P General Fund	<b>08.20.24</b>	<b>\$ 123,536.38</b>
A/P PRCC Bond	<b>08.20.24</b>	<b>\$ 747.00</b>
A/P Unorg Terr	<b>08.20.24</b>	<b>\$ 12,517.27</b>
A/P UT TIF	<b>08.20.24</b>	<b>\$ 220.50</b>
A/P ARPA	<b>08.20.24</b>	<b>\$ 49,380.00</b>

Commissioner Marshall made a motion to approve the warrants as presented as Item I listed on the agenda. Commissioner Baldacci seconded the motion. Vote to approve 3-0. Signed.

Payroll status changes signed for: Chris Lavoie, Mary Anne O'Kelly, Stephen Crocker, Rick Canaar, and Brandi Alton

**Executive Session**---Commissioner Baldacci made a motion to go into Executive Session at 9:47 AM under 1 M.R.S.A. § 405 (6) (D) Labor Negotiations . Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Director Lavoie, and Deputy Fitzgerald. Session ended at 10:03 AM.

**Action Taken - None**

**Executive Session**---Commissioner Baldacci made a motion to go into Executive Session at 10:07 AM under 1 M.R.S.A. § 405 (6) (A) Personnel Matter / Grievance GCN #182. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Sheriff Morton, Captain Boulier, and Lt. Raymond. Session ended at 10:21 AM.

**Action Taken** - Commissioner Baldacci moved to deny the grievance #182 due to just cause. Commissioner Marshall seconded the motion. Vote to deny passed 3-0.

**Executive Session**---Commissioner Baldacci made a motion to go into Executive Session at 10:22 AM under 1 M.R.S.A. § 405 (6) (A) Personnel Matter Grievance GCN #183. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Sheriff Morton, Captain Boulier, and Lt. Raymond. Session ended at 11:06 AM.

**Action Taken** - Commissioner Baldacci made a motion to deny grievance #183, but wanted to clarify that the 90-day language is a guide, not a hard limit, by allowing an assessment review for employees out on restrictions. Commissioner Marshall seconded the motion. Vote to deny passed 3-0.

**Executive Session**---Commissioner Baldacci made a motion to go into Executive Session at 11:07 AM under 1 M.R.S.A. § 405 (6) (A) Personnel Matter Grievance GCN #184. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Sheriff Morton, Captain Boulier & Lt. Raymond. Session ended at 11:19 AM.

**Action Taken** – Commissioner Baldacci made a motion to defer the grievance and requested the Administrator work with the Union on an acceptable compromise. Commissioner Marshall seconded the motion. Vote passed 3-0.

**Executive Session**---Commissioner Baldacci made a motion to go into Executive Session at 11:25 AM under 1 M.R.S.A. § 405 (6) (C) Acquisition of Real Property . Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Sheriff Morton, Captain Boulier, and Lt. Raymond. Session ended at 11:34 AM.

**Action Taken - None**

Commissioner Marshall moved to adjourn the meeting at 11:45 AM with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

**Certified By:**

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Administrator, Scott Adkins

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Andre E. Cushing, III, Chair

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Peter K. Baldacci, Commissioner

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David S. Marshall, Commissioner